Do Not Staple!

KENTUCKY EMPLOYEES HEALTH PLAN

ENROLLMENT APPLICATION FOR THE JUDICIAL/LEGISLATORS RETIREMENT PLANS

PY 2008

Mail application to:

KY Judicial Form
Retirement System
305 Ann Street, Rm 302
Whitaker Bank Bldg.
Frankfort, KY 40601

INSURANCE COORDINATOR SECTION

☐☐ / ☐☐ / ☐☐☐☐
Coverage Effective Date

☐☐☐☐☐
Company Number

Reason for Application:

☐ < New Retiree ☐ < Open Enrollment ☐ < QE* ☐ < Previously Waived* ☐ < Other*

* If you previously waived, or marked "Other" or "QE" above, enter the Qualifying Event date _____ (Date) AND a description of the Qualifying Event: _____ (Qualifying Event Description)

SECTION I: DEMOGRAPHIC INFORMATION

Is retiree applying for this coverage? ☐ < Yes ☐ < No

If "No", what is your relationship to the retiree? ☐☐

☐☐☐ – ☐☐ – ☐☐☐☐
RETIREE SSN *(Required)*

_____
RETIREE Name (First, MI, Last)

☐☐☐ – ☐☐ – ☐☐☐☐
APPLICANT SSN (If retiree is not applying)

_____
APPLICANT Name (First, MI, Last)

APPLICANT Specific Information

_____
Mailing Address

☐☐ / ☐☐ / ☐☐☐☐
Date of Birth (MM/DD/YYYY)

_____ _____ _____
City, State, Zip Code | County of Residence | Country / Mail Code, if not USA

_____ _____ _____
Planholder's HOME Phone Number | Planholder's WORK Phone Number | Planholder's Email Address

Smoking Status *(Required)* *Note: Smoking status cannot be changed mid-year.*

Have you smoked in the last 2 months? ☐ < Yes ☐ < No

Gender
☐ < Male
☐ < Female

Marital Status
☐ < Married
☐ < Single

SECTION II: PLAN ELECTION- If waiving health insurance coverage, go to Section V.

1. Option (Check only one)	2. Level of Coverage	3. Cross-Reference Payment Option
☐ < Commonwealth Essential	☐ < Single	**NOT APPLICABLE**
☐ < Commonwealth Enhanced	☐ < Parent Plus	
☐ < Commonwealth Premier	☐ < Couple	
	☐ < Family	

SECTION III: SPOUSE AND/OR DEPENDENT INFORMATION → *If you elected Single coverage, skip to Section VI*

Social Security Number	Name (First, MI, Last)	Gender (Circle one)	Date of Birth (MM/DD/YYYY)	Relationship Code
		M F		
		M F		
		M F		
		M F		

SECTION IV: CROSS-REFERENCE INFORMATION

NOT APPLICABLE

PY **2008**

Retiree's SSN ☐☐☐ – ☐☐ – ☐☐☐☐

Applicant's SSN (from Page1, Section I) ☐☐☐ – ☐☐ – ☐☐☐☐

SECTION V: WAIVER

Do you wish to waive your health Insurance Coverage? ☐ < Yes

SECTION VI: FLEXIBLE SPENDING ACCOUNTS (FSA)

Not Applicable → Retirees are not eligible to participate in a Flexible Spending Account.

SECTION VII: COORDINATION OF BENEFITS

Are you or any of your dependents listed on this application covered under another health insurance plan? ☐ < Yes ☐ < No

SECTION VIII: AUTHORIZATION AND CERTIFICATION

* I understand that my signature on this application creates a legal and binding contract between myself, the Department for Employee Insurance and the TPA.
* I understand that each dependent **I** am enrolling meets the eligibility requirements of a dependent as set forth in the plan document and in the KEHP handbook.
* I understand that all benefits for my eligible dependents and me will be provided in accordance with the plan document.
* I agree to abide by the terms and conditions governing membership and receipt of services from the plan in which I have enrolled.
* I understand that the elections indicated on this application may not be changed or canceled during the plan year, with the exception of certain Qualifying Events.
* I authorize the Retirement Plan to deduct from my retirement benefits the amount required to cover my share of the coverage I have selected.
* I authorize the Retirement Plan to release the information in this application to the Social Security Administration. The information in this application may be used by the Social Security Administration to determine Medicare eligibility. I further acknowledge that Medicare eligibility may affect my participation in the Kentucky Employees Health Plan.
* I understand that the misrepresentation of any information on this application with the intent to defraud is a fraudulent insurance act, which is a crime, and any material misrepresentation or omission may be used to reduce or deny a claim or to terminate my coverage.
* I have fully read the materials provided to me. My signature below certifies that the statements on this form are true and complete to the best of my knowledge.

_____ _____

Retiree Signature Date

_____ _____

Applicant Signature (if other than retiree) Date

_____ _____

Retirement Insurance Coordinator Signature Date

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JUDICIAL AND LEGISLATORS RETIREMENT PLANS

Reason for Application

- **New Retiree:** Check this box if you are a new retiree of the Judicial or Legislators Retirement Plans.
- **Open Enrollment:** Check this box if you are filling out this application due to Open Enrollment.
- **QE:** Check this box if you are making a change to your coverage Option, as permitted by a valid QE.
- **Previously Waived:** Check this box if you previously waived your health insurance coverage and have now experienced a qualifying event that allows you to select health insurance coverage. You must provide the date and description of the qualifying event in the spaces provided below. All other qualifying events do not require an application and do require an ADD or DROP Form Only. You may request an ADD or DROP Form from your Insurance Coordinator and must provide supporting documentation, as required.
- **Other:** Check this box if none of the listed options apply. The Insurance Coordinator must provide a date and an explanation if "Other" is selected.

NOTE TO THE INSURANCE COORDINATOR: Complete the information requested within the box in the top right hand corner of the application.

- Enter the effective date of coverage.
- Enter the retiree's company number.

SECTION I: DEMOGRAPHIC INFORMATION – Please PRINT clearly.

- If you are not the retiree and you are applying for health insurance coverage, enter your relationship to the retiree (SP = Spouse or CH = Child).
- **RETIREE**: If you are the retiree, enter your Social Security Number and your name (First, MI, Last) and go to *Applicant Specific Information* below.
- **APPLICANT**: If you are not the retiree:
    - Enter the retiree's Social Security Number and the retiree's name (First, MI, Last) in the space labeled *Retiree* above.
    - Enter your Social Security Number and your name (First, MI, Last) under *Applicant*.
    - Go to *Applicant Specific Information*.
- **APPLICANT Specific Information**:
    - Enter the Planholder's Address (including County of Residence), Date of Birth, Home and Work Phone Number, email address if available, Smoking Status, Gender and Marital Status in this section.

Note: If the smoking status flag is not checked, this application will be pended until the information is provided. The smoking status that you select during Open Enrollment or as a new retiree will remain for the entire Plan Year. A change in your smoking status is NOT a qualifying event.

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JUDICIAL AND LEGISLATORS RETIREMENT PLANS

SECTION II: PLAN ELECTION – *If waiving health insurance coverage, go to Section V.*

1. **Option:** Mark the box that indicates the option you are electing. For a description of each option, see the Health Insurance Handbook. **Elect only one**.
2. **Level of Coverage:** Mark the box that indicates the level of coverage you are electing. For a description of each level of coverage, see the Health Insurance Handbook. **Elect only one**.
3. **Cross-reference: Not Applicable**

SECTION III: SPOUSE AND/OR DEPENDENT INFORMATION

Complete this section only if you are covering your eligible **spouse and/or dependent child(ren)** on your health insurance plan. Enter the required information for each dependent that you wish to cover. If you need additional space, use Page 1 of another Health Insurance Application. Do not complete this section if you are electing Single coverage.

Relationship Code: Enter the appropriate relationship code as follows:

- **SP** Spouse (your eligible spouse).
- **CH** Child (your eligible child, step child, adopted child, foster child or your grandchild that is considered your dependent and who is not disabled) age 0-23. (To enroll, a dependent must be age 23 or less and not turn 24 during the coverage year.)
- **DD** Disabled Dependent Child (your eligible disabled child). If your disabled dependent child is 24 years old or older, your health insurance carrier will request evidence of his/her disability annually.
- **CO** Court Ordered Dependent Child (an eligible dependent child that you are court ordered to carry on your health insurance or an eligible dependent child of whom you have full guardianship).

SECTION IV: NOT APPLICABLE

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Enter the social security number of the retiree in the spaces provided on the top left hand corner of Page 2. Enter the social security number of the planholder in the spaces provided on the top right hand corner of Page 2 (same as SSN in *Section I: Demographic Information*).

SECTION V: WAIVING HEALTH INSURANCE COVERAGE
Check this box if you choose to waive health insurance coverage with your retirement system.

SECTION VI: NOT APPLICABLE

SECTION VII: COORDINATION OF BENEFITS
Check "Yes" if you or any of your dependents listed on this application are covered under another health insurance plan. Otherwise, check "No".

SECTION VIII: AUTHORIZATION AND CERTIFICATION
Read the statements in this section carefully. After you have read and understood the statements, sign your name on the "Retiree Signature or Applicant Signature" line and enter today's date in the line provided.

GENERAL REMINDERS:
Do not hold your application until the end of open enrollment. Return your application to your retirement system as soon as possible.